

# **Financial Accounting**

(*Economics & Finance Elective Course*)  
**HSBC Business School, Peking University Shenzhen**  
*Module 1, Fall Semester 2012-13; Credits: 3*

## **Course Syllabus**

(ver. 20120922; Subject to change, see course website for updates)

Professor: Terrill L. Frantz  
Office: C312 Office Hours: Mon & Thu by Appointment (send email to arrange)  
Email: terrill@phbs.pku.edu.cn  
Class meeting times: Mondays & Thursdays, 8:00am-9:50am Room: *TBD*

Teaching Assistant (TA): *TBD*  
TA Review Sessions: Held on same day as each class meeting; 5:30pm-6:30pm;  
Location *TBD*

Course website: fa12.phbs.info  
EMERGENCY BACKUP website (if main website is blocked): phbs.terrillfrantz.com

## **Description**

Accounting is the language of business. This course introduces students to business accounting at its most basic level: the recording of business transactions, then reporting the results. The course covers established accounting concepts and procedures, the debits and credits of business transactions, the accounting cycle, the control of cash, and payroll, sales, purchases and other important accounting procedures. Students will come to understand and appreciate these critical atomic-level concepts through classroom lecture, discussion and practice-sets. This elective course prepares Economics and Finance majors for understanding the foundations of financial reports, such as balance sheets, income statements, and statement of owners' equity. After successfully completing this course, the student will be enabled to maintain a complete set of accounting books for a small business and better understand corporate-sized financial reports. This course covers, USA GAAP, China GAAP, and IFRS. Payroll and tax idiosyncrasies of selected countries are covered.

## **Course Objectives**

Students will learn to:

1. Organize and set up a chart of accounts.
2. Journalize transactions using debit and credit according to GAAP (USA/CHINA) and IFRS.
3. Post journal transactions to a ledger.
4. Prepare an ending worksheet.
5. Prepare a trial balance.
6. Prepare basic financial statements (balance sheet, income stmt., O.E.)

## **Course Prerequisites**

The prerequisites for this class are general and expect a basic familiarity with the business environment. This is a basic introductory business course that is accessible to any-year students from any of the PHBS programs, or other university college.

## **Required Text**

College Accounting, 11th Edition (2010). Slater, Jeffrey. Prentice Hall. ISBN-10: 0136063802  
*Companion Website:* [http://wps.prenhall.com/bp\\_slater\\_collacctg\\_11](http://wps.prenhall.com/bp_slater_collacctg_11)

\*\* It is impossible for a student will be successful in this course without having full access to the textbook \*\*

## Teaching Methodology

- (a) This course is lecture with a heavily emphasis on the student routinely completing exercises and activities. The subject matter essentially requires that a student to do the reading, exercises and activities each week. Accounting is not a “cram-able subject”. Attending to the material real-time and staying current with the assignments is paramount to being successful in this course.
- (b) The students are expected to complete all assignments as assigned.
- (c) It is the students’ responsibility to read the designated book chapter(s) and material prior to the class meeting. The classes are designed to provide supplementary support to the material in the book, facilitate group discussion and answer questions about the material in the book.

## Course Website

The course website is the primary communications vehicle for outside-of-class communications and course documentation. The student is expected to proactively check the site very regularly for information and class-related announcements.

## Grading/Evaluation

Grades will be based according to the follow weighting:

Homework Assignments (2):	20%
In-class exams (4):	40%
Final Exam (1):	40%

Missed exams cannot be made up and must be taken only at the time they are offered. Homework assignments are not accepted late.

## Homework

- (a) Assignments are given for nearly every class meeting and each must be handed-in electronically, but only two randomly selected assignments are graded and thus considered in the final grade. Which two assignments are actually graded is by a random draw and thus will be different across students enrolled in the course. Students will not know which assignments are graded near to the end of the course. Homework must be handwritten, scanned to PDF then electronically submitted. All assignments submitted must contain a statement of original authorship signed by the student.

## Examinations

- (a) The four in-class examinations are held the first 30 minutes of the designated class meeting. These exams are entirely open-book, open-notes, open-device and consist of approximately 40 multiple choice questions pertaining to the previous four chapters covered (10 questions for each). The grading for these examinations may not be based on a curve; instead grading may be based on an absolute percentage grade.
- (b) The final exam is a three-hour examination. This exam is entirely closed-book, closed-notes, closed-devices. Students are permitted to bring only pencils and eraser to the examination room. This examination involves all aspects of the course (textbook, practice work, and classroom discussion) and involves a complete accounting cycle for a business organization. The final exam score is not based on a curve; it is an absolute percentage grade.

## Class Meeting Schedule:

*(Some class dates are very likely to change due to travel)*

Class Meeting Number	Class Meeting Date	In-Class Topic(s)	Pre-Class Preparation
1	M 10 Sep	Accounting Concepts and Procedures	Ch 1
2	H 13 Sep	Debits and Credits: Analyzing and Recording Business Transactions	Ch 2
3	M 17 Sep	Beginning the Accounting Cycle	Ch 3
4	H 20 Sep	The Accounting Cycle Continued	Ch 4
5	M 24 Sep	The Accounting Cycle Completed QUIZ #1 (30 min; Chpts 1-4)	Ch 5
6	H 27 Sep	Banking Procedures and Control of Cash	Ch 6
*** National Day Break 29 Sep - 7 Oct ***			
7	M 8 Oct	Calculating Pay and Payroll Taxes: The Beginning of the Payroll Process	Ch 7
8	H 11 Oct	Paying, Recording, and Reporting Payroll and Payroll Taxes: The Conclusion of the Payroll Process	Ch 8
9	TBD	Sales and Cash Receipts QUIZ #2 (30 min; Chpts 5-8)	Ch 9
10	TBD	Purchases and Cash Payments	Ch 10
11	M 22 Oct	Preparing a Worksheet for a Merchandise Company	Ch 11
12	H 25 Oct	Completion of the Accounting Cycle	Ch 12
13	M 29 Oct	Accounting the Bad Debts QUIZ #3 (30 min; Chpts 9-12)	Ch 13
14	H 1 Nov	Note Receivable	Ch 14
15	M 5 Nov	Accounting for Merchandise Inventory	Ch 15
16	H 8 Nov	Accounting for Property, Plant, Equipment and Intangible Assets	Ch 16
17	M 12 Nov	Statement of Cash Flows	Ch 21
18	H 15 Nov	Analyzing Financial Statements QUIZ #4 (30 min; Chpts 13-16,21)	Ch 22
	Sat 17 Nov --Location TBD--	FINAL EXAM (3 hrs)	

## Cheating

- (a) This course will be following western educational standards: any assignment, quiz, or exam that is deemed by the professor as being not entirely the original work of the student submitting the item, that particular item will automatically be scored a zero (0) grade, at a minimum. The professor's judgment and decision is absolutely final.